

J.B.L. SCHOLARSHIP TRUST, INC.
FORMERLY JOHN B. LYNCH SCHOLARSHIP FOUNDATION
P.O. BOX 4248
WILMINGTON, DE 19807-0248
PHONE: (302) 654-3444

December 2020

TO: All College Students Requesting a (*First Time*) Grant from J.B.L. Scholarship Trust, Inc. for Academic Purposes in the 2021-2022 School Year

Please read the following carefully, as the procedures that **must** be followed in applying for financial assistance from J.B.L. Scholarship Trust, Inc. are stated in detail below.

- 1) To be eligible for consideration of a grant, the applicant must be an **undergraduate college student, studying full-time, under the age of 30**, and must have attained a **cumulative** grade point average (on a 4.0 Scale), through the end of the first semester of the 2020-2021 academic year of at least **2.75**. In addition, the student must currently attend a college or university in the state of Delaware, be a permanent resident of the state of Delaware, *or* live in the immediate area of Delaware's neighboring states. Immediate area is defined generally as within twenty miles of the nearest Delaware border.
- 2) Applications are comprised of two parts; *Part I* and *Part II* (page 5 of the application). Both parts must be fully completed, signed and received at J.B.L. Scholarship Trust, Inc. by **March 15, 2021**.

Complete **ALL** items. Please type the application if possible, or if handwriting your application, please print clearly and legibly. Fill in all blanks and answer all questions. If an item is "not applicable" or if the answer is "none," please so state. Please provide additional information on separate sheets of paper/pages at the end of the application when appropriate and when asked.

- 3) Each application must be accompanied by:
 - a) letters from two personal references describing the applicant's educational qualifications, personal character and the writer's relationship to the applicant. (Letters from relatives are not acceptable, and preferably, one reference should come from a person outside the school community.)
 - b) a signed recommendation form (Part II of the application) from an authorized person or persons at the college that the applicant is currently attending. The applicant is responsible for making whatever arrangements are required by the college or university to complete Part II of the application. The Trust will not make any request of the school.

- c) If the applicant is:
- i. A **college freshman**, the application must be accompanied by a clear transcript of the applicant's academic record, including grades received at the end of the first semester of the 2020-2021 academic year, *and* a transcript of high school records.
 - ii. A **college sophomore or above**, the application must be accompanied by a clear transcript of the applicant's collegiate academic record, **including** grades received at the end of the first semester of the 2020-2021 academic year.
- d) an essay describing the applicant's academic and personal goals, summer and/or any other employment experience, and something about himself/herself. If such essay is selected to be published on the JBL website, we ask that you consider giving us permission to do so, and
- e) a small personal photograph. A photo or photo file may be pasted on a separate page added to the application.
- 4) **Completed** applications may be submitted online (Part I), sent as an email attachment (pdf format is best) to admin@jblscholarship.com, or mailed to *J.B.L. Scholarship Trust, Inc., P.O. Box 4248, Wilmington, DE 19807*. All care will be used in processing applications once received to protect the limited personal identifiable information requested on the application. Letters of recommendation and *Part II* of the application may be emailed or mailed separately or together with *Part I* of the application. Please include your full name on all application parts and in the file name of any email attachments.

Please note: J.B.L. Scholarship Trust, Inc. cannot be held responsible for Internet related bad behavior outside of the Trust's control. Once received in the Trust office, applications are stored securely, and appropriate security measures are taken to ensure each applicant's confidentiality and privacy.

- 5) A request for a grant will not be considered by the Trustees unless a fully completed and signed application is received at J.B.L. Scholarship Trust, Inc. by **March 15, 2021**.
- 6) The applicant will be notified in writing by the Trust when the fully completed application has been received and is ready for consideration by the Trustees. Only when such notification has been received by the applicant can he/she be certain that the application will be considered. Incomplete applications will not be returned.
- 7) A letter notifying each applicant of the Trustees' decision, and the amount of any grant awarded, will be mailed to each applicant by mid-June 2021.
- 8) Scholarship awards are sent directly to the college or university the scholarship recipient attends, to be credited to the awardee's account for academic expenses. Payment *is not* made directly to the student.

Questions or concerns?

Email the Trust at admin@jblscholarship.com, call the J.B.L. Scholarship Trust, Inc. Office at (302) 654-3444, and/or visit the Trust website at www.jblscholarship.com.

State your **school-related** extracurricular activities in the box below and/or on extra pages at the end of the application. Include school-sponsored or affiliated activities (e.g., student government, sports, yearbook, dramatics, special interest clubs, etc.) which are not required as part of the normal academic program. Indicate the length of time and level of your involvement (member, officer, organizer, etc.). State the name and title of a faculty member who is in a position to evaluate your participation. If attaching pages, please title page "**school-related**" and include your name on the page.

State the **non-school-related** activities in which you participate (e.g., youth groups, charitable or community organizations, church work, employment, or independent activities). Indicate the length of time you have been involved and any notable accomplishments. State the name, address and title of a person who is in a position to evaluate your involvement and accomplishments. List below and/or on extra pages at the end of the application. If attaching pages, please title page "**non-school-related**" and include name on the page.

Describe any special honors, achievements or awards that you have received. Attach extra pages if necessary.

Personal History:

Parents: Living ___ Deceased ___ Separated ___ Divorced ___
Brothers: Number ___ Ages: _____ **Sisters:** Number ___ Ages: _____

State the total annual **gross income of your parents**, including wages, pensions, interest, dividends, rents received and all other sources: \$ _____

Father's Occupation: _____

Job Work or Title _____

Company Name _____

Address _____

Mother's Occupation: _____

Job Work or Title _____

Company Name _____

Address _____

State any special financial and/or other circumstances that should be considered by the Trust in evaluating your application for a grant:

State the sources and amounts of your educational **funding** for the **Current Academic Year (2020-2021)**, as follows:

From your parent(s): \$ _____

From your savings: \$ _____

From your earnings: \$ _____

From loans:

On a separate sheet of paper (you may type a page at the end of this application) please list the name and address of each bank or foundation lender and the amount of each such loan

\$ _____

From scholarship grants:

:On a separate sheet, please state the name and address of each grantor and the amount of each such grant.

\$ _____

From other sources (explain): \$ _____

TOTAL educational funding for the current academic year (2020-2021): **\$** _____

TOTAL educational expenses for the current academic year (2020-2021): **\$** _____

If your educational **funding** and **expenses** for the **current academic year** are not within \$500, explain how the difference was made up. (You may type or print in the box below.)

State your estimated **expenses** for the **Next Academic Year (2021-2022)**, as follows:

Tuition: \$ _____

Room and Board: \$ _____

Books and Supplies: \$ _____

Fees: \$ _____

Transportation to and from school: \$ _____

Other Expenses (please itemize): \$ _____

TOTAL expected educational expenses for the **next academic year** (2021-2022): **\$** _____

State the sources and amounts of your educational **funding** for the Next Academic Year (2021-2022), as follows:

From your parent(s): \$

From your savings: \$

From your earnings \$

From loans:

On a separate sheet of paper (you may type a page at the end of this application), please list the name and address of each bank or foundation lender and the amount of each such loan

\$

From scholarship grants:

On a separate sheet (you may type at the end of the application), please state the name and address of each grantor and the amount of each such grant.

\$

From other sources (explain): \$

TOTAL educational funding for the **next academic year** (2021-2022): \$

If your estimated educational **funding** and **expenses** for the next academic year are not within \$500 of each other, please explain how you plan to make up the difference in the space below.

Attach the following to this application, as required by the letter of instruction to all applicants:

- a current, academic transcript
- two letters of reference
- a personal essay
- a small personal photograph

NOTE: If selected, may we use your essay for publication on the JBL Website?

YES _____ **NO** _____

I hereby request a grant from J.B.L. Scholarship Trust, Inc. for the 2021-2022 academic year in the amount of: _____ . (Our usual grant is less than \$2,000.)

I certify that, to the best of my knowledge and belief, the information stated above is complete and accurate.

Date

Signature

PLEASE NOTE CAREFULLY:

Fill in your name, ID number and **signature** on *Part II* of this application before submitting it for completion by your college or university. *Parts I and II* are due at J.B.L. Scholarship Trust, Inc. by **March 15, 2021.**

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2021-2022 FIRST-TIME COLLEGE APPLICATION

I give permission to provide the following information to the J.B.L. Scholarship Trust, Inc.:

Student Name and ID Number: _____

Student Signature: _____

PART II: TO BE COMPLETED BY FINANCIAL AID OFFICER AND/OR OTHER APPROPRIATE OFFICIAL OF THE UNIVERSITY OR COLLEGE

(Please type or print in spaces indicated and return by email to admin@jblscholarship.com or mail to the above address.)

I hereby recommend that the J.B.L. Scholarship Trust, Inc. award a grant to the above named student, in an amount to be determined by Trustees of the Trust, for the 2021-2022 academic year. At the end of the most recent marking period, covering every college semester including the 2020-2021 first semester, the student had a **CUMULATIVE GPA** (on a 4.0 Scale) of: _____

Please type or print any remarks in the space below.

Date

Personal Signature

Name of University or College

Title

School records do not show that any disciplinary action has been taken, or is pending, against the student named above.

Please type or print any remarks in the space below.

Date

Personal Signature

Name of University or College

Title

PLEASE NOTE: Completed form is due in the J.B.L. Scholarship Trust, Inc. office by March 15, 2021.

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Attachment(s) from: _____